

Extramural Study Status Information and Checklist (Rackham Ph.D. Students Only)

A student who pursues study relevant to the Ph.D. at another educational institution for a period of time that overlaps substantially with a University of Michigan fall or winter term may be eligible for Extramural Study status. A student must seek authorization in advance from Rackham for Extramural Study status, providing documentation on the course of study/program details and proof of enrollment.

To be eligible for Extramural Study status, all of the following conditions must be met:

- The student is in good academic standing.
- The student has completed at least one Fall or Winter semester of study in the Ph.D. program.
- 3. The Ph.D. program's graduate chair confirms that the course or program is relevant to the student's degree and ability to complete the University of Michigan Ph.D.
- 4. The course or program of study at the other institution is one that requires the payment of tuition or a registration-related fee for a student's enrollment.
- 5. The course or program is at least 7 weeks in duration and overlaps at least 7 weeks of a single University of Michigan Fall or Winter semester as defined by the start and ending date on the University academic calendar.
- 6. The expected duration of the student's Extramural Study status does not exceed six Fall or Winter semesters. The duration of the current request for Extramural Study status combined with any previous period of Extramural Study status does not exceed the limit of six semesters over the course of the student's Ph.D. career.

Important: Rackham will not approve Extramural Study status retroactively. If a student is discontinued from the Ph.D. program for any reason, s/he must apply for reinstatement to return to the Rackham program.

Student Checklist:

- (If you are an international student) Meet with an International Student/Scholar Advisor at the International Center to discuss how immigration regulations will affect your proposed study elsewhere and to determine whether you can apply for Extramural Study Status. Rackham will ask the International Center to approve the application for Extramural Study status once it has been submitted to Rackham.
- Discuss your plans with the Graduate Chair in your Ph.D. program. Rackham will request that the Graduate Chair in your Ph.D. program approve the application as well as confirm that the course/program is relevant to your U-M Ph.D. program once the application has been submitted to Rackham.
- Complete the online Application for Extramural Study status.
- Upload the following documents to the Application for Extramural Study status (these documents must be in PDF format to upload) :
 - Documentation on the course or program details that includes the general purpose, tuition/fee requirements, and course or program length;
 - Proof of enrollment (e.g. proof of registration/copy of registration confirmation, copy of tuition bill/invoice, and/or proof of fee assessment).

If your Application for Extramural Study status is approved, there may be implications while you are on this status.

You will retain access to most University of Michigan student support services and resources, except:

- Student Legal Services;
- The accommodative services of the Office of Students with Disabilities (although you may be able to access services through the institution at which you are a registered student).

You are not eligible:

- To begin enrollment in either GradCare or the Domestic Student Health Insurance Plan;
- For University-administered fellowships, grants, temporary student employment or any of the following appointments: Graduate Student Instructor, Graduate Student Research Assistant, or Graduate Student Staff Assistant;
- To apply through UM for new student loans intended to span the period of Extramural Study status although you may be eligible to apply for loans through the institution at which you are a registered student;
- To have UM certify your enrollment for the purpose of continuing to defer student loan repayments, although you may be eligible to continue deferrals due to your enrollment at the institution you will attend.

You may be able to purchase:

- An extension of existing health insurance coverage at personal expense.

You can purchase:

- Access to Recreational Sports with a continuing student pass at personal expense;
- Access to the University Health Service (UHS) at personal expense on a fee-for-service basis, by purchasing the UHS Prepaid Plan, or through the provisions of any health insurance coverage you may have.